

BARTON PEVERIL SIXTH FORM COLLEGE
Standards, Curriculum and Learning Committee
Minutes of Meeting held on
Tuesday, 15 November 2016 at 5.30 pm

Present:

Prof J Longmore (Chair)
Miss Erin Bailey
Miss Jasmine Bowler
Prof R Brown
Ms K Dagwell
Dr A Glaze
Mrs Y Hussain
Miss D Knight
Dr D Robinson
Mrs L Webb

to 7.10 pm

In attendance:

Mr J Prest (Principal)
Mr M Chart (Assistant Principal (Finance and Resources))
Mr R Temple (Assistant Principal (Schools and Community))
Miss A Wood (Assistant Principal (Teaching and Learning))
Mrs S Auger (Quality Manager)
Mrs N Carcone (Acting Assistant Principal)
Mrs J Miles (Clerk and PA to the SLT)

to 6.45 pm

Apologies:

Mrs Z Smallman (Assistant Principal (Quality and Student Progress))

Absent:

None

		Action
315	Preliminaries The Chair welcomed the two new student Governors (Miss Erin Bailey and Miss Jasmine Bowler), Mrs Auger and Mrs Carcone to the Committee.	
316	Declaration of Interests No member of the Committee had anything to declare relating to the items on the agenda.	
317	Election of the Chair Prof Longmore left the room for a few moments and the Chair of Corporation assumed the Chair. Prof Longmore was re-elected unopposed and returned to the meeting to resume the Chair.	

318 Equality and Diversity

The Chair reminded members to take into account Equality and Diversity issues when considering items on the meeting's agenda.

319 Minutes

319.1 The Minutes of the Meeting held on Tuesday, 7 June 2016 were approved and duly signed by the Chair.

319.2 Matters Arising

Matters Arising had been actioned or were ongoing. The updated record of the Action Points from the meeting would be kept in the Committee file.

320 Student Destinations

320.1 The Assistant Principal (Schools and Community) (APSC) presented the update on destinations for the year 2014-2015 and the draft report for leavers in Summer 2016. The recent innovation of tracking for an extra year had made the results more accurate. The destinations of 93% of leavers was known and 97.6% of those were positive destinations. Higher Education remained the most popular destination for 75.1% of students, with Portsmouth, Winchester, Bournemouth and Southampton being the most popular. Some students from lower income families were choosing to work for a year before taking up their places at university. The proportion of students going into apprenticeships had increased slightly.

320.2 The APSC explained the data provided and members discussed:

- non-HE institutions for Dance and Drama qualifications
- only two Art Foundation students did not progress to university
- Russell Group and Sutton Trust universities
- university tariffs
- data from schools showing that a higher percentage of pupils coming to the College from Southampton schools went on to university than those from Partner Schools
- an increase in the number of unconditional offers
- the rich choice of local universities in this area

320.3 The Principal advised members that the Ofsted Inspector had been in touch asking permission to use the College as a case study because of its success in getting disadvantaged children to university, which bucked the general trend in the South East Region.

320.4 Members noted the content of the report.

321 Monitoring Areas of Concern: final update and outcomes for 2015-2016 and approval of recommendations for 2016-2017 – CONFIDENTIAL PAPER

321.1 The Quality Manager (QM) reviewed the outcomes for 2015-2016 (with many courses improved) and the proposals for 2016-2017. Nine of the eleven curriculum areas were included (not PE or Social Sciences) for monitoring in the current academic year.

- 321.2** The list demonstrated a cautious approach both in areas where there were new teachers and in order to avoid deterioration following the removal of a subject from the list, as had happened previously. The fact that some small departments eg Religious Studies might only consist of one class in the second year was taken into consideration.
- 321.3** The QM pointed out two errors in the tables: on page 6 English Literature should be in the table above as it had dropped two ALPs grades and the Use of Maths in 2015 should be 6.
- 321.4** Members noted the welcome improvement, especially in Physics and the overarching caution in producing a long monitoring list.
Agreed Action
Members unanimously APPROVED the proposed areas to be monitored during 2016-2017
- 322 College Action Plan: end of cycle review – CONFIDENTIAL PAPER**
- 322.1** The QM presented her paper which indicated activity against the Action Plan. For the current academic year the College Action Plan would be replaced with a smaller number of Priorities in line with the streamlined Self-Assessment Report (SAR). The focus would continue to be on teaching, learning and assessment to improve Value-Added. It was encouraging to see initiatives bear fruit and it was hoped the results would also be a reflection of the extensive work on growth mindset and independent learning. UCAS application success rate had improved more than any other sixth form college
- 322.2** Members noted the content of the report, acknowledging the amount of work undertaken and the substantial achievements.
- 323 Quality Performance Indicator (QPI) Report and College Targets: review 2015-2016 and set 2016-2017 – CONFIDENTIAL PAPER**
- 323.1** The QM presented the review of the 2015-2016 targets, highlighting:
- data on retention and attendance being comparable to previous years
 - very favourable pass rates for Maths and English GCSE compared to the South East region and sixth form college benchmarks
- 323.2** Lesson observations were being replaced with learning walks and these were being used to drive forward quality and to create an open door culture in line with Ofsted observations. Learning walks were still developmental and Directors would be spending two days undertaking learning walks with a colleague and discussing their observations. Governors were keen to hear of outcomes in a report on self-assessment and learning walks in November 2017.
- 323.4** The QM went on to present the proposed targets for the 2016-2017 academic year. Members agreed that it was sensible to remove the target for AS ALPS as a QPI until all courses were linear and would have a comparable benchmark.
Agreed Action
Members unanimously AGREED to recommend the proposed College Targets for 2016-2017 to Corporation for approval

Clerk

323.5 *Miss Wood left the meeting at this point.*

324 **Student Feedback – CONFIDENTIAL PAPER**

324.1 The QM reported that some students had expressed a little confusion over some of the questions previously so these had been modified this year.

324.2 Some responses had gone down but the high proportion of 'agree' or 'strongly agree' answers was commended as a very good result.

324.3 Members noted the content of the report as a snapshot of opinion at the time of the surveys but were pleased to see overall positive answers.

325 **Annual College Self-Assessment Report (SAR)**

325.1 The QM presented the SAR, the format which had been revised in response to the Ofsted visit as explained at the June Committee meeting. There were good results in Maths and English GCSEs but there was still concern about the widening gender gap and the College was continuing to work with the Achievement for All group and was employing other strategies to address this issue. Key priorities for the Senior Leadership Team, Directors and Teachers were included.

325.2 Members discussed the difficulties in improving the gender gap.

Agreed Actions

- **Key priorities for students would be added to the SAR**
- **Subject to the addition of key priorities for students members unanimously AGREED to recommend the SAR to Corporation for approval**
- **A review of the SAR process and Action Plan would be produced in November 2017**

QM
Clerk
Clerk

325.3 *Mrs Hussain left the meeting at this point.*

326 **Annual Safeguarding Report**

326.1 The Annual Safeguarding Report had been e-mailed to members and paper copies were tabled. The Acting Assistant Principal (AAP) pointed out the considerable increase in interagency involvement but added that the newly appointed Student Progress Advisers were focussed on student health and wellbeing issues.

326.2 The AAP was asked if item 5 in the last section of the Prevent Action Plan had been completed.

Agreed Action

The AAP would check the queried section

AAP

326.3 Members noted the content of the report.

326.4 Members agreed to take agenda item 15.1, the Safeguarding and Child Protection Policy next.

327 Policy Review**Safeguarding and Child Protection Policy**

The Safeguarding and Child Protection Policy had been e-mailed to members and paper copies were tabled. The AAP reminded members of the discussion at the previous meeting when the Assistant Principal (Quality and Student Progress) had reported that further changes to the legislation were due in the Autumn. It transpired that no changes had been made from the draft version of the Keeping Children Safe in Education (2016) to the final published version so no further changes to the Policy were necessary. However, Hampshire County Council had issued guidance on the mandatory reporting of Female Genital Mutilation and therefore a phrase had been added to Annex 4 to clarify the difference between what was culturally acceptable and what was illegal.

Agreed Actions

Members unanimously AGREED to recommend the revised Safeguarding and Child Protection Policy to Corporation for approval

Clerk

328 Enrolment Report, including Adult Education

328.1 The APSC presented his paper, highlighting:

- a very successful enrolment process with 152 students over target
- a record number of pupils coming to College from the traditional Partner schools and the Southampton and Waterside schools
- an improved conversion rate (with one enrolment for every two applications)
- successful enrolment for Adult Education

328.2 Governors noted the content of the report and discussed:

- the importance of growth for a stable and high performing College
- the effect of local demography and the success the College has had in recruiting from a variety of areas
- the marketing strategy with regard to progression to university
- the effect of recent Area-Based Review recommendations

328.3 Miss Knight pointed out that at a recent Careers Fair she had attended in the Portsmouth area pupils were not considering Barton Peveril as an option.

Agreed Action

Marketing in the Portsmouth area would be reviewed

APSC

329 Annual Appraisal Report – CONFIDENTIAL PAPER

329.1 The APFR presented his paper on the fifth cycle of the Appraisal process, pointing out that this was the first year that a successful appraisal outcome was linked to progression on the Teachers' pay scale. The scheme had proved successful in raising standards, with no teachers in the lowest category this year. The process would be reviewed with staff in the Spring term and the aim was to further embed Teachers' Standards in the future and to enable teachers to improve further.

329.2 Members noted the content of the report.

329.3 *Post meeting note:*

Additional information regarding probationary outcomes for newly qualified teachers was circulated after the meeting and this data would form part of the Appraisal report

in future.

APFR

330 Standing Items

330.1 Safeguarding

There was nothing else to add to the discussion on agenda item 15.1.

330.2 Strategic Initiatives on the horizon

There was nothing to report.

331 Committee Business

Annual Review of Committee's Terms of Reference

The Clerk had updated the Committee's Terms of Reference to replace Graded Lesson Observations with Learning Walks and to update the policies reviewed by the Committee. No further changes were suggested.

Agreed Action

The revised Terms of Reference would be presented to Corporation for approval

Clerk

333 Information Exchange

There was none.

334 *Date and time of next meeting: Tuesday, 28 February 2017 at 5.30 pm in the Conference Room*

The meeting closed at 8.00 pm.