

BARTON PEVERIL SIXTH FORM COLLEGE
Search and Governance Committee
Minutes of Meeting held on
Tuesday, 10 October 2017 at 5.45 pm

Present:

Mr D Blenkarn (Chair)
Mrs S Anderson
Mrs K Everett
Mr A Jackman
Mr J Prest

In attendance:

Mrs J Miles (Clerk)
Mr P Horner

to 6.13 pm

Apologies:

None

Absent:

None

	Action
<p>270 Declaration of Interests</p> <p>No member of the Committee had anything to declare relating to the items on the agenda.</p>	
<p>271 Equality and Diversity Issues arising from the agenda</p> <p>The Clerk reminded members to remember Equality and Diversity issues when considering items on the meeting's agenda.</p>	
<p>272 Training Session on paperless meetings</p>	
<p>272.1 The IT Manager, Mr Peter Horner, explained the reasoning behind choosing Google Drive as the vehicle for on-line storage of Corporation papers including the high security of documents as it was General Data Protection Regulation compliant and had strong data protection tools.</p>	
<p>272.2 Members were shown how to save their own version of documents so that they could make notes.</p>	
<p>Agreed Actions</p> <ul style="list-style-type: none">• Paper copies of the agendas would be available at meetings• Documents would be 'zipped' into a single document in agenda order for ease of transfer to the person's personal Google Drive for annotation• The current document being discussed would be displayed on the large wall monitor by the Clerk	

272.3 Mr Horner was thanked for his help and left the meeting at this point.

273 Minutes

273.1 **The Minutes of the meeting held on Tuesday, 2 May 2017**, were approved and duly signed by the Chair.

273.2 Matters arising from the minutes had been actioned or were ongoing.

273.3 The updated Action Points sheet would be kept with the Committee papers.

274 Corporation and Committee Membership

274.1 Membership Review

The Clerk had provided a paper on membership to facilitate the discussion on Corporation membership.

274.2 Nominations were in place for the election of a second year Student Governor; nominations were being arranged for the election of a first year Student Governor.

274.3 Two parents had expressed an interest in becoming a Parent Governor in response to the flier that had been circulated. The Principal already knew of Mrs Puren Gedikoglu whose two eldest daughters attended Barton Peveril (one ex-student and one currently in her second year) and who has another daughter at Thornden school. Mr Andrew Adams, a lecturer at Bournemouth University has one son currently at College and another son at Romsey School. Mr Adams had been into College for a meeting with the Principal. Both were suitable candidates to join the Corporation and as a result of the vacancies coming up imminently both could be appointed.

274.4 Members also discussed the huge value that Cllr House adds to the Corporation and decided, exceptionally, to offer him another term of office.

274.5 Candidate Consideration

Ms Sarah Peacock had provided a CV and expression of interest in becoming a Governor at Barton Peveril College which had been circulated with the agenda and it was agreed that her expertise in Employment Law would be valuable as the Corporation would be losing Human Resources experience with the departure of Mrs Anderson.

Agreed Actions

- **Ms Peacock would be recommended as a Member of the Corporation at the December Corporation meeting and as a member of the Finance and Employment Committee**
- **Miss Debbie Knight would be recommended to Corporation as a Member when her current term as Parent Governor ends**
- **Mrs Everett and Mr Boote would be recommended to Corporation for a further term of office when their current terms end in March and July 2018 respectively**
- **Cllr House would be asked if he would be willing to accept another term of office when his current term ends in July 2018**
- **Both Parent Governor candidates would be approached regarding their potential membership**

Clerk

Clerk

Clerk

Principal

Principal

274.6	<p>Discussion on composition and skills mix</p> <p>Members noted the content of the membership paper in terms of skills. Ms Peacock would bring Employment Law expertise. With the new appointments there would be a good balance of education and business knowledge in a broad-skilled team. The difficulty in recruiting Governors from minority groups was acknowledged. It was suggested that the discussion item at the next Corporation meeting could be an opportunity to brief the Corporation on challenges faced by minority groups in our communities.</p>	Principal
274.7	<p>Mentor Appointments</p> <p>Members discussed mentor appointments.</p> <p>Agreed Actions</p> <ul style="list-style-type: none"> • Mr Blenkarn agreed to mentor Ms Peacock • Mrs Everett agreed to mentor Mrs Gedikoglu • Mr Glaze would be asked to mentor Mr Adams 	Clerk
275	<p>Training and development Review</p>	
275.1	<p>Governor Visiting Scheme in November</p> <p>The Clerk confirmed that Governors would be invited in to observe lessons and Teaching and Learning meetings in November.</p>	Clerk
275.2	<p>Annual review of Training Activity for 2016-2017</p> <p>Members noted the content of the Training Activity Report.</p>	
275.3	<p>Members were advised that as a result of a request to pare down the copious number of reports presented to the Standards, Curriculum and Learning Committee discussions had been held between the Principal, The Assistant Principal (Quality and Student Progress) and the Quality Manager. The Chair of Standards attended a meeting in College this week to hear the suggested proposals which will be presented to the next Standards Committee. The proposals are to rationalise several of the reports and include them in the Self-Assessment Report which would then be monitored at subsequent Standards Committee meetings.</p>	
276	<p>Annual Report on attendance for 2016-2017</p> <p>Members noted the excellent rates of attendance at both Corporation and Committee meetings.</p>	
277	<p>Committee Business</p> <p>There was none.</p>	
278	<p>Standing Items</p> <p>There was nothing to report.</p>	
279	<p>Information Exchange</p> <p>➤ The Principal stated that, despite his enquiries, no information had been</p>	

forthcoming from Government about the status of the Comprehensive Spending Review due to end in 2021 and the commitment made following the 2015 election to protect the funding rate for post-16 education at its current level.

- This was Mrs Anderson's last Search and Governance Committee meeting before leaving the Corporation and she was thanked for her contributions to the work of the Committee.
- The Chair would arrange to meet Ms Cherry before her first Corporation meeting in December.

280 ***Date and time of next meeting: Monday, 29 January 2018 at 5.30 pm in the Conference Room***

The meeting closed at 7.02 pm.