

BARTON PEVERIL SIXTH FORM COLLEGE
Search and Governance Committee
Minutes of Meeting held on
Monday, 29 January 2018 at 5.35 pm

Present:

Mr D Blenkarn (Chair)
Mrs K Everett
Mr A Jackman
Mr J Prest

In attendance:

Mrs J Miles (Clerk)

Apologies:

None

Absent:

None

	Action
<p>281 Declaration of Interests</p> <p>No member of the Committee had anything to declare relating to the items on the agenda.</p>	
<p>282 Equality and Diversity Issues arising from the agenda</p> <p>The Clerk reminded members to remember Equality and Diversity issues when considering items on the meeting's agenda.</p>	
<p>283 Minutes</p>	
<p>283.1 The Minutes of the meeting held on Tuesday, 10 October 2017, were approved and duly signed by the Chair.</p>	
<p>283.2 Matters arising from the minutes had been actioned or were ongoing.</p>	
<p>283.3 The updated Action Points sheet would be kept with the Committee papers.</p>	
<p>284 Corporation and Committee Membership</p>	
<p>284.1 Membership Review</p> <p>The Clerk pointed out that currently the only vacancy on the Corporation was for a Support Staff Member. A nomination form would be put in the staff room in the next few days and an e-mail sent to staff advertising the vacancy and asking for nominations.</p>	

284.2 The Chair advised members that Mrs Lyn Webb had written to him to advise him that, as she and her husband were moving permanently to France in the summer, she would be stepping down as a Governor at the end of this academic year.

284.3 The Principal had recently met Cllr Sean Woodward from Fareham at the opening of the Solent University's Maritime Academy building and he had accepted an invitation to visit the College. Amongst the topics discussed was establishing a more positive relationship with the borough and recognising that Barton Peveril was the main sixth form provider for their students. Cllr Woodward suggested that the option of a new sixth form in Fareham was not now likely, given the current funding levels and performance of local schools, so he welcomed a better relationship with Barton Peveril. He lunched with five Oxbridge students who had come from Fareham schools. By the end of the visit Cllr Woodward mooted that a borough council member might join the Corporation. Members thought this might be a useful addition to the Governing Body but hoped that someone would express an interest in joining rather than it being a nominee.

Agreed Actions

- **Ms Karen Dagwell would be asked to take on the Safeguarding Governor role after Mrs Webb leaves the Corporation**
- **Cllr Woodward would be asked to ascertain if any Fareham Borough Council members would be interested in joining the Corporation**

Clerk
Principal

284.4 **Discussion on composition and skills mix**
Members reviewed the membership in terms of skills and noted that there were currently no major skills gaps.

285 Training and Development Review

285.1 Training Activity Report

Members noted the content of the Training Activity Report. The Clerk reported a current issue with Wessex Group training provision due to staff illness.

285.2 Members were advised that the Safeguarding refresher training was due to take place at the Summer term Corporation meeting. As Mrs Smallman may be on maternity leave by then, it was suggested that this be brought forward to the Spring term meeting.

Clerk

286 Review of Instrument and Articles

Members undertook the annual review of the current Instrument and Articles and agreed that they were still fit for purpose and working in practice. No changes were recommended.

287 Committee Business

Review of Committee Terms of Reference

Members discussed the current Terms of Reference for the Committee and noted that the membership had not been six for some time but that the work of the Committee was not compromised by having fewer members. It was suggested that the Membership section be changed to 'up to six persons' in order to give flexibility for enlarging the membership if necessary.

Agreed Action
Revised Terms of Reference, as detailed above, would be recommended to Corporation for approval

Clerk

288 Information Exchange

- The Chair noted that there had been photos and articles about the College in the local newspaper four out of five working days in the previous week.
- The Principal stated that, there was to be a Government review of tertiary funding which had been defined as post-18. Lobbying was taking place to try to change the parameters to 16+. The Principal had contacted seven local MPs and had garnered some support. He would also raise the subject at the House of Commons dinner for 10 Members of Parliament and 10 Principals in March.

289 *Date and time of next meeting: Tuesday, 1 May 2018 at 5.30 pm in the Conference Room*

The meeting closed at 6.11 pm.