



**Barton Peveril**  
Sixth Form College

# Adult Learning

## Part-time Courses



**January**  
**2012**

Free impartial information and advice  
**Give us a call on 023 8036 7225**

Chestnut Avenue, Eastleigh SO50 5ZA

# Welcome to the Barton Peveril College programme for adults.

We provide high quality tuition in a relaxed and friendly environment.



**Barton Peveril**  
Sixth Form College

**In addition to the courses in this brochure we offer a wide range of work-based learning and activities in the local community. Give us a call to see if we can help.**

Course outlines are available helping you to choose the right course for you. They are available on our internet site at [www.barton-peveril.ac.uk](http://www.barton-peveril.ac.uk) or by calling the Adult Learning Office on 023 8036 7225 or by accessing our touch screen terminal in the atrium at the College.

## TO BOOK A PLACE:

Phone: 023 8036 7225  
*authorising payment by credit or debit card*

Fax: 023 8036 7228  
*authorising payment by credit or debit card*

Email: [enquiries@barton.ac.uk](mailto:enquiries@barton.ac.uk)  
*authorising payment*

Post: Complete the booking form and send to:  
Adult Learning Dept.,  
Barton Peveril Sixth Form College,  
Chestnut Avenue,  
Eastleigh,  
Hampshire,  
SO50 5ZA

In person during term-time:  
anytime between 10.00 – 3.30 Monday – Friday  
or 6.30 – 9.00 Monday – Wednesday evenings.  
As opening hours vary during school holidays,  
we suggest you call us on 023 8036 7225  
before coming in.

## Data Protection

Details of your name, address and phone numbers will be held on our marketing database in line with Data Protection Policy. Please inform us if you would prefer your details to be removed.

## Disclaimer

Every care has been taken to ensure the accuracy of this brochure. However, the College cannot accept liability for any claims arising out of any errors or omissions. Barton Peveril College reserves the right to amalgamate groups or cancel courses if necessary. If a class has been cancelled due to illness or circumstances beyond our control every effort will be made to make up lost time but this cannot be guaranteed.

Your booking will be acknowledged when booked 7 or more working days in advance.

## FEES POLICY

### Costs

- Full fees are shown against each course and cover tuition costs (a £45 registration fee is included in all course fees). This fee applies to all students aged 16 and over unless they qualify for fee concession – see below
- Exam or assessment costs are included in course costs unless otherwise stated. Such fees are payable by all students on qualification courses at the time of booking.
- Any courses that incur extra costs will have this estimated in the course outline.

### Fee Concessions

These apply on some qualification bearing courses for:

- Learners aged 16 – 18
- Learners on Job Seekers' Allowance and Employment & Support Allowance (WRAG)
- Learners who qualify for Level 2 or 3 entitlement

A £45 registration fee and qualification fee are payable. If you qualify for fee concession, please supply copies of your entitlement with your booking form and fee payment.

## Professional Studies

COURSE TITLE	DAY	TIME	START DATE	Number of SESSIONS	COURSE FEE £	QUALIFICATION FEE £	TOTAL £
PTLLS Preparing to Teach in Lifelong Learning Sector	Wed	6.00 - 9.00	18 Jan 2012	15	170	80	250
Certificate in Assessing Vocational Achievement	Various	-	20 Jan 2012	Flexible	130	120	250

## Leisure

COURSE TITLE	DAY	TIME	START DATE	Number of SESSIONS	COURSE FEE £
Archaeology - Bronze & Iron Age	Wed	7.00 - 9.00	11 Jan 2012	10	90
Creative Writing	Tues	7.00 - 9.00	10 Jan 2012	10	90
	Fri	10.00 - 12.30	13 Jan 2012	10	100
Digital Photography	Wed	6.45 - 9.15	11 Jan 2012	10	100
Italian Advanced Conversation	Mon	10.00 - 12.00	09 Jan 2012	10	90
Life Drawing	Tues	6.45 - 9.00	10 Jan 2012	10	90
Photoshop - Creative	Wed	6.30 - 9.00	11 Jan 2012	10	100
Photoshop - Techniques	Tues	6.30 - 9.00	10 Jan 2012	10	100
Textiles - Certificate in Design & Craft	Tues	6.30 - 9.00	10 Jan 2012	36	360
Watercolour Painting	Wed	7.00 - 9.00	11 Jan 2012	10	90
Yoga	Tues	7.00 - 8.30	10 Jan 2012	10	70
Zumba	Wed	6.00 - 6.50	11 Jan 2012	10	4.50 per session

## Vocational Learning

COURSE TITLE	DAY	TIME	START DATE	Number of SESSIONS	COURSE FEE £	QUALIFICATION FEE £	TOTAL £
Advice and Guidance Level 3 (NVQ) Certificate	Various	-	20 Jan 2012	4	730	120	850
Diploma in Advice and Guidance Level 4	Various	-	20 Jan 2012	5	830	120	950
Diploma in Career Information and Advice Level 4	Various	-	20 Jan 2012	8	1475	120	1595
Business Improvement Techniques Level 3 (NVQ) Diploma	Various	-	27 Jan 2012	12	2175	120	2295
Management Level 5 Diploma	Various	-	20 Jan 2012	8	1875	120	1995

## Skills for life

COURSE TITLE	DAY	TIME	START DATE	Number of SESSIONS	COURSE FEE £
A Way With Words	Tues	6.30 - 8.30	10 Jan 2012	10 - 30	Free
Return to Maths	Tues	6.30 - 8.30	10 Jan 2012	10 - 30	Free
Return to Maths	Wed	6.30 - 8.30	11 Jan 2012	10 - 30	Free

Monthly assessments available to find out your level  
**Fasttrack** your way to Level 2 – Contact the adult learning office  
 on 023 8036 7225 for more information.

# Adult Learning Booking Form

# Part-time Courses – 2012

## PERSONAL DETAILS

Mr/Mrs/Ms/Miss  Surname  First Names

Home Tel No:  Address

Work/Mobile No:  Postcode

Email  Date of Birth

If you have any medical history or learning disability which may affect your attendance or studies, please tick the box: Yes  No   
 If you would like information on facilities for the disabled please tick box:   
 Have you been resident in the UK or EU for 3+ years? Yes  No

## COURSE DETAILS

COURSE TITLE	DAY	TIME	VENUE	START DATE	COURSE FEE	QUAL FEE	RECEIPT NO.	DATE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>	<input type="text"/>	<input type="text"/>

## PAYMENT DETAILS

Signed:  Date:

Adult Learning Dept., Barton Peveril Sixth Form College  
 Chestnut Avenue, Eastleigh, Hampshire SO50 5ZA  
 Tel: 023 8036 7225 Fax: 023 8036 7228

Credit/debit card:  CASH (in person only):  Cheque:  (payable to **Barton Peveril College**)

Cardholders Name:  (as it appears on the card)

Credit/debit card no:

Maestro:  Visa:  Mastercard:  Delta:  (Please tick one) Start date:  Expiry Date:  Issue No:

3 digit security code:

I enclose payment and agree to abide by the rules of the College and understand that my details will be processed in accordance with the Data Protection Act.  
**Please note: the College operates a no refunds policy unless we are unable to run the course then a full refund will be issued**

Unit E:  SLA:   
 Ack:  O/R:   
 Office use only

# FREE Training

## Work Based Learning

Would you like your staff or volunteers to receive free training that leads to valuable qualifications?

Barton Peveril College in Eastleigh is offering the following qualifications free of charge to select groups of adult learners:

Advice and guidance

Health and Social Care

Business Administration

Childcare

IT

Numeracy

Customer Services

Literacy

Your staff may qualify for **free** courses if they:

- Do not have a Level 2 qualification (5 GCSEs grade A-C or equivalent)
- Are aged 19-24 and do not have a full Level 3 qualification (3 A Levels grade A-C or equivalent)
- Do not have a Literacy and / or Numeracy qualification up to Level 2
- Are temporary agency workers undertaking a re-skilling qualification at either Level 2 or Level 3

**Free adult careers appointments** are available and courses can be held on-site or at the College. Additional bespoke training courses include IT skills such as spreadsheets and mail merge.

For further details please contact the Adult Learning Team at Barton Peveril College:

**023 8036 7225**

[enquiries@barton-peveril.ac.uk](mailto:enquiries@barton-peveril.ac.uk) | [www.barton-peveril.ac.uk](http://www.barton-peveril.ac.uk)



**Where to find us:**  
The Adult Learning Office is located behind the main reception area on Chestnut Avenue.

**Buses**  
Wilts & Dorset and Blue Star bus routes run past the College.

**Parking**  
There is plenty of parking available for evening users. Students attending classes during the day will need to apply for a permit at the time of booking.

## **Barton Peveril College**

Chestnut Avenue  
Eastleigh  
Hampshire  
SO50 5ZA

Tel: **023 8036 7225**  
Fax: 023 8036 7228  
Textel 200 (for the hearing impaired):  
023 8036 3041

Email: [enquiries@barton.ac.uk](mailto:enquiries@barton.ac.uk)  
[www.barton-peveril.ac.uk](http://www.barton-peveril.ac.uk)